

VPA Board Meeting -Show Choir Room
September 7, 2010, 6 pm

Attendance: Susan Ward, Ann Davis, Ann Wiley, Raynee Sparks, Teresa Caracci, Mary Ellen Dockum, Robyn Mills, Carol Ratekin, Jennifer Iregui, Sheila Stevens, Cindy Swallow, Janiece Ochoa, Peg Rasmussen, Julie Schraeger, Eric Shepard, Sarah VanWaardhuizen, Zach Rohlwing, Kelli Campbell, Joan Sparland, Alecia Soda, Val Nichols, Jan Anderson, Connie Flyckt

Welcome: Ann Wiley and Ann Davis, Co Presidents
Sept meeting called to order by Ann Wiley and Ann Davis.

Approval of August Minutes

Now posted online.

Motion was made by Sheila Stevens to accept, Mary Ellen Dockum second, Motion carried.

Amended so that on reports by chairs strike absent and just indicate no report.

Treasurer's Report: Tricia Scieszinski

No report

Choir Directors' Reports: Sarah Van Waardhuizen, Eric Shepard

Thank you for VPA kick off to everyone and Loraine's work. Nice way to help sophomore parents understand everything we do at JHS.

Val Nichols did research on curtains for show choir rooms. Need to insure curtains are flame retardant, installed to meet building codes and insure safety.

Contacted and have met with private business regarding curtains and cost - \$2500

Chicago deposit - \$500.00 to be paid - after Sept 15 when numbers are secure. First deposit for students going on Chicago Choral Trip are due Sept 15 - \$100.00 Need at least 100 students (fill 2 buses) to make it go.

Secured rights for show for musical. Security deposit \$400.00, remainder of costs related to rights can be done through purchase order.

President's Report: Ann Davis, Ann Wiley

Updated VPA board list and event list.

Review for accuracy.

Corrected Loraine Wallace email address.

Discussion of committee responsibilities by events.

All State Concert and Dinner to be added to event list (Chamber Choir rep)

Event list generated to help with planning, and to assist board. If duties/tasks are not correct or current, then will need to consider revision. Primarily based on VPA by-laws. Online list of board members does not include phone numbers or email addresses.

Past President's Report- none

• VPA Kickoff: Coordinator: Loraine Wallace:

Kick off went well. Attendance seems to be mostly show choir. Would like to see more

participation/attendance from other choirs.

Good response, sign up for volunteer positions.

Question: Do we still need the coupon booklets? Discussion regarding current technology and need for paper coupon booklets. Concern regarding how to address those parents who may not have Internet access when considering alternatives. Could we access "Alert Now" to inform people regarding fees and due dates? Will plan to continue this discussion and explore options.

• Fundraising & Encore cards: Joan Sparland

Echo to thank you's for kick off work.

Encore Cards: Sunday sales increase 50% ahead of last year. Should we have another "goal" date to continue to encourage participation?

Continue to look into setting up to sell cards at home football games.

We ordered more cards – all audition choirs responsible to 10, mixed choirs selling 5 card. Emails regarding prizes, etc.

Need to figure out ho to encourage participation by Mixed Choir. This has been historic pattern.

To increase visibility – what about homecoming parade – using VPA and kids participating? Post info in Bullseye newsletter? It was posted in the Bullseye with an article written.

• Showzam: Jodi Schneider

Julie Schraeger husband will co-chair backstage.

Sarah VW will be meeting with chairs on Thursday.

• Madrigal: Ann Wiley

Committee has been meeting. Difficult to determine final budget at this time. However have been looking at areas of need. Felt banners for decorations, dishes/flatware needed, looking for knights as décor, and costumes (increase in number of students participating). Lighting expenses may increase as well.

Past expenses close to ~\$15,000. Profit \$1300.00. Madrigal is not intended to be a moneymaking venture.

Budget includes food, dishes, flowers, linens, and donation for facility

Action item – to consider total budget costs at this time vs. itemized expenses

• Fundraising: –Ann Davis

3 concession stands: Oct 19, Dec 3, Dec 21

Introduce sign up at Mixed Choir, so they get first chance for sign up.

Also working with Party Time for fundraising sale – optional for those students introduced.

• Patron Publicity and Showzam program – no report.

• Parent Book – Raynee Sparks take pictures; will set up time with Sarah VW.

• Senior Rep: Jan Anderson - will be recruiting for help soon

• Parent show reps – no report

• Junior Reps – no report

- **Sophomore rep** – no report
- **8/9 Building rep** – Julie Schraeger will be contacting JMS regarding orders for t-shirts.
- **Chamber choir rep**: Mary Ellen Dockum
- **Concert choir rep**: no report
- **Treble choir rep**: no report
- **Mixed choir rep**: need to complete measurements
- **Innovation rep**: Susan Ward

Question regarding water bottles. Do we need a Johnston Choir water bottle?

Or should students just use one from home? Will not pursue at this time.

Show Choir Kick-off Event; questions about purpose, food, students' attending, and planned activities; the director's will evaluate the event as this is a curriculum event and work with next year's reps for planning the event.

- **Synergy rep**: Jennifer Iregui
- **Costume chair**: no report
- **Chaperone chair**: Loraine Wallace

Will be making name tags, with logo and both adult and child's name

- **Transportation**: Teresa Caracci, need trailer drivers!! Send description of needs (dates and vehicle requirements) to Sarah VW. Sarah will send out emails seeking parent volunteers.

- **Vocal Music Apparel**: Alecia Soda

Went well – so far 46 adult, 3 youth shirts sold. Positive response (past years only sold ~10 shirts). Should we order extras that would be available for purchase at a later date. Do we need another order/second deadline? Jennifer Iregui could get orders during potluck. Also when are dates for 8/9 building performances?

Will check with Tricia regarding prices for additional orders and deadline dates.

Sara will send email to both buildings about ordering Vocal t-shirts.

Action items:

Curtains – Cost \$2500 for both rooms

Motion was made by Raynee to accept, Teresa Caracci second, Motion carried.

Musical - \$400 deposit for security deposit

Motion made by Sheila Steven to accept, seconded by Peg Rasmussen

Motion carried.

Madrigal – Expenses not to exceed \$15,000

Motion was made by Raynee Sparks to accept, Julie Schraeger second, Motion carried.

Shirts – Order 10 additional adult size shirts to have on hand to sell

Motion was made by Mary Ellen Dockum Val Nichols to second, Motion carried.

Chicago – \$500 deposit; contingent upon student number signing up (100 students)

Motion was made by Julie Schraeger to accept, Jan second, Motion carried.

Meeting adjourned 7:01 pm